

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Heather Cramer**

District Administrator

**Clint Bushey**

Principal

**Margaret Bell**

Principal

**Jon Duhr**

Director Financial Services

**Terri Kreitzman**

Director of Special Education

## Personnel and Policy Committee Minutes from Monday, April 12, 2021

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, April 12, 2021, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Stryck, board member; Jon Duhr, Business Manager; and Heather Cramer, Superintendent of Schools

### New Business:

- COVID Protocols— The committee discussed masking in the schools and the vaccinations of the staff members. Mrs. Cramer will have a meeting with Dodge County Health Department on Tuesday, April 13. This meeting will help guide the district in decision making moving forward. The last of the staff who have chosen to receive vaccines will receive their final dose on Tuesday, April 13. With the two week waiting period following the final vaccine, this would provide a date of April 27 when staff who have chosen would be considered fully vaccinated. This is an important date for the district when making decisions.
- Operational Referendum Recap—The committee discussed the failed referendum. Mr. Duhr presented the committee with information regarding the impact of the referendum not passing. He presented that the new revenue limit for the district will be \$200,000 less than last year. He also discussed the current status of the state budget and that it provides the district with more uncertainty as planning is significantly impacted by the unknowns. With the current budget proposal, the district would see an impact with the revenue limit dropping to about \$4.5 million, which is nearly \$300,000 less than this past year. There are proposals with in the budget that will have negative impacts on our district and could be substantial. There are many unknowns until the state budget passes. The impact of ESSER funds is also unknown as the district does not know when funds will come into the district and what all the parameters of use will be. There are indications that the ESSER II funds application will be available soon in April, but the district has not yet received that date. ESSER III funds are not completely determined yet, the district has heard several differing numbers for the amount that will be received. The district does not know parameters yet, as they are still being determined.
- Staffing Update—Mrs. Cramer shared a retirement letter from Mr. Bischoff. Mrs. Cramer updated the committee that there will be a closed session discussion for the April board meeting to discuss staffing for 2021-2022.
- Vaccination Information-- The last of the staff who have chosen to receive vaccines will receive their final dose on Tuesday, April 13. With the two week waiting period following the final vaccine, this would provide a date of April 27 when staff who have chosen would be considered fully vaccinated. This is an important date for the district when making decisions.
- Summer School 2021—Summer School registration is set for April 20, 2021 from 6-7:30 at the HS in the commons. Registration will take place after that in the offices. Mrs. Cramer shared a preliminary copy of the information on classes with the committee for a review.
- Neola Policy Update—The committee completed a final review of NEOLA updates. The committee recommends forwarding the updates on for the full board to review and recommends approval at the April board meeting. The

committee discussed putting a policy in place that would deal directly with board members and meeting attendance. Mrs. Cramer will reach out to the Neola representative to seek example policies on this subject.

- Field Trips/Chaperones—The committee discussed field trips in spring. The committee feels that at this time, the district should continue to limit trips. The committee discussed the one trip for grade 5 that has been approved and wants staff only to attend, no chaperones. The committee also discussed a senior class trip. This will not be an overnight trip, but the committee discussed options presented and felt that the rental of a facility for an activity where the only students present were from Hustisford would be appropriate and something that could be supported.
- Prom 2021—The committee reviewed information presented from Mr. Bushey. The committee discussed the time of the dance and Mrs. Cramer and the committee recommended to move the end time to 11:30. The committee discussed limiting those attending to only Hustisford students and will stick with that decision. Mr. Bushey will be sending out parent and student information in regards to prom in the upcoming days.
- Summer School Staffing Update—Mrs. Cramer updated the committee that the summer school staff is a mix from district and non-district staff members. She indicated that the board will receive the information on staffing at an upcoming meeting.
- Childcare/Kids Club 2021-2022—Mrs. Cramer had the job posting for Kid's Club for next year ready for review. She had the committee take a look at it. The posting will be up for two weeks.
- Summer Employment—The committee discussed summer employment for maintenance and technology. At this time, it is the recommendation of administration that we do not employ summer help for maintenance. This will be a cost savings of about \$8000. It is recommended that the district employ assistance for technology.
- Concession Stand Spring-- The committee discussed opening the concession stand for spring soccer games. The committee feels that the booster club can offer limited concessions. Certain rules will need to be followed in order to have the stand open. Mrs. Cramer will be following up with Karen Kuehl and Miranda Weinheimer in regards to spring concessions. The committee also discussed having the maintenance team work to get the facility open and ready for use.